

Rogers City Planning Commission

Zoom meeting instructions

The Rogers City Planning Commission will be conducting a regular, scheduled meeting **April 25, 2024 at 4 p.m.** at Rogers City Hall (193 E. Michigan Ave., Rogers City, MI 49779). Audience and media wishing to attend the meeting may do so in person or electronically via Zoom. Below are instructions for meeting attendance and public comment (if applicable) via Zoom:

1. Zoom functions best from a personal computer or tablet, but also can be used from a cell phone
2. All meeting participants can enter the virtual meeting room up to 15 minutes before the posted meeting start time
3. Audience members will be placed in a virtual waiting room until the Chairperson opens the meeting
4. Audience members will be muted upon joining the meeting, with video turned off throughout, and will be able to “listen only” unless called upon to speak by the Chair during public comment
5. The City Manager is the only person able to unmute members of the audience, and will do so only at the direction of the Chair
6. The meeting may be recorded to Zoom Cloud
7. According to the Attorney General, disruptive behavior is subject to criminal charges under MCL 752.797 and MCL 750.540. Disruptive behavior may result in being muted, being returned to the waiting room, or being removed from the meeting
8. Public Comments:
 - a. The Chair will announce when we have reached the public comment portion of the meeting
 - b. An audience member wishing to speak will “raise his/her hand” by using that command on their Zoom screen (For cell phone users, *9 allows you to raise your hand; *6 toggles mute)
 - c. The Chair will greet the audience member wishing to speak and request a name and address
 - d. The City Manager will unmute the audience member wishing to speak
 - e. After a person has concluded his/her comments, the City Manager will return the person’s audio to mute
 - f. Steps b-e will be repeated until public comment is complete
 - g. Audience members are asked to keep their public comments to three minutes or less

How the public can participant in the meeting:

1. Click on the virtual meeting link found below (no need to setup a FREE Zoom account):
<https://us02web.zoom.us/j/89260680618?pwd=RXZpQjVpOWsxQmRRZ1AwTGZa2Q3QT09>
2. Enter the following meeting password: **767774**
3. Or by phone – dial 1 (312) 626-6799 and enter webinar ID 892 6068 0618

The agenda for the meeting follows...



193 E. MICHIGAN AVENUE • ROGERS CITY, MI 49779-1615

OFFICE (989) 734-2191 / FAX (989) 734-4833

AGENDA

CITY OF ROGERS CITY

PLANNING COMMISSION MEETING

*Thursday, April 25, 2024
4:00 pm*

- A. CALL TO ORDER
- B. ROLL CALL
- C. APPROVAL OF MINUTES
March 28, 2024
- D. CITIZENS APPEARING BEFORE THE COMMISSION
- E. STAFF REPORTS
- F. UNFINISHED BUSINESS
- G. NEW BUSINESS
 - 1. Public Hearing: Special Land Use Permit for a proposed Group Child Care Home (7-12) *children* at 475 S Seventh St.
- H. OTHER BUSINESS
- I. ADJOURNMENT

MEDIA AND THE PUBLIC WISHING TO ATTEND THIS MEETING MAY DO SO IN PERSON OR REMOTELY VIA ZOOM.

Instructions on how to attend this meeting via Zoom will be posted at the City's website, www.rogerscity.com